



INTAKE FORM & TREATMENT AGREEMENT

Please fill out the intake questions and review the Treatment Agreement terms, then sign and date on the last page.

First Name:

Last Name:

Birth Date:

Email:

Insurance:

Policy Number:

Phone:

Street Name:

House Number:

City/Town:

Post Code:

Emergency Contact:

Relationship:

Phone Number:

What brings you here today?

When did you first notice symptoms?

Have you sought, or are you currently receiving, any other forms of treatment for this condition?



LIFESTYLE

Do you follow a special diet (for example: gluten-free, vegetarian, etc.)? Do you frequently crave any particular flavors (sweets, salty, sour, etc.)? Do you have favorite foods, or any foods you detest?

What forms of exercise do you enjoy? How often do you do it?

How many times per week do you use the following:

	Never	1-3	3-5	(Almost) Every Day
Alcohol				
Caffeine				
Cigarettes				
Recreational Drugs				

How much water do you drink per day?

Please list all medications, herbs, and supplements you are currently taking:



MEDICAL HISTORY

Please check off where you or a family member have suffered from the listed ailments:

	Self	Partner	Parent	Sibling	Child
Allergies					
Asthma					
Addiction					
Anxiety/ Mental Health					
Cancer					
Diabetes					
Heart Disease					
Hepatitis					
High Blood Pressure					
Kidney Problems					
Musculoskeletal Disorder					
Stroke					
Thyroid					



Current and Past Conditions

	Current	Past
Sleep Issues		
Urinary Issues		
Low/High Libido		
Sexual Dysfunction		
Infertility		
Menstrual Issues		
Short Temper		
Grinding Teeth		
Nosebleeds		
Circulation Issues		
Malaise/Unhappiness		
Swelling/Edema		
Chronic Pain		
Migraines		
Digestive Issues		
Nausea		
Sinusitis		
Asthma/Chronic Bronchitis		
Skin Issues		

Is there anything else you would like to discuss that has not been mentioned?



PLEASE REVIEW THE FOLLOWING TERMS AND CONDITIONS:

Applicability

These terms and conditions apply to the undersigned patient and Free Spirit Acupuncture & Wellness (registered at the KVK under number 78260566) and/or its owner Annette Tapia-Cornet. Deviations from this Agreement are valid only upon express agreement, in writing, between the parties.

Definitions

In this Agreement, the following definitions apply:

- a. Healthcare provider: Legal entity Free Spirit Acupuncture & Wellness and/or natural person Annette Tapia-Cornet, Acupuncturist and Naturopathic Practitioner (registered with CAT Vergoedbaar and NVT CG Zhong);
- b. Agreement: Signed Treatment Agreement between Free Spirit and the patient;
- c. Parties: Healthcare provider and patient;
- d. Wkkgz: Care Quality Complaints and Disputes Act.

Offer & Acceptance

All offers of the healthcare provider are without obligation and revocable. Any changes are only valid if made and confirmed in writing by the healthcare provider.

Duration of Agreement & Dissolution

This Agreement is entered into for the duration of the professional working relationship between the healthcare provider and client.



Without prejudice to the right to compensation for costs, damage and interest, each of the parties is entitled to dissolve the Agreement without judicial intervention with immediate effect by registered letter if:

- the other party has not fulfilled one or more of its obligations and is negligent in fulfilling its obligations with a term set by registered letter for compliance, unless the shortcoming(s) are of such a nature or minor significance that they do not reasonably justify termination;
- if the other party is granted bankruptcy or suspension of payment, or measures are taken that indicate termination or cessation of the company.

Any right of the patient to set off any claims against the healthcare provider against any claim of the patient against the healthcare provider is expressly excluded. The healthcare provider has the right and authority at all times to set off claims it has against the patient against any claims that the patient has against the healthcare provider.

Appointment Cancellations

In general, the following cancellation conditions apply:

- Cancellation more than 48 hours before the scheduled appointment: patient does not owe any costs;
- Cancellation 24-48 hours before the scheduled appointment: patient will be charged a cancellation fee of €25.
- Cancellation less than 24 hours before the scheduled appointment or no-shows: **the patient will be liable for 100% off the fee.**

The healthcare provider is entitled to make reasonable changes to a scheduled appointment.

Any changes to this policy (such as due to Corona infection) will be listed on the website.



Confidentiality, File Management, and Right of Inspection

The healthcare provider will treat all information concerning the patient that she obtains in the performance of her services confidentially, and will not make this information available to third parties, except insofar as the healthcare provider is obliged to do so or the healthcare provider has obtained permission.

The healthcare provider will impose this duty of confidentiality on any third parties engaged in the performance of services.

The healthcare provider will provide reports on treatment(s) at the request of the patient, with due observance of the GDPR.

Force Majeure

If the healthcare provider is unable to fulfill her obligations under the Agreement, or cannot fulfill it on time or properly, as a result of a cause that cannot be attributed to (but not limited to): illness, issues with the business organization, etc., the obligations of the healthcare provider are suspended until such time as she is able to fulfill those obligations.

Billing & Payment

All prices are in Euros (€). All prices include VAT/sales tax, unless it is expressly stated that it is not included.

The invoice will be created on the basis of the rates agreed upon by the parties, and will list any unpaid appointments at the start of service.

The invoice will be provided to the patient within 24 hours after the appointment. Unless otherwise agreed in writing, **the patient must pay the healthcare provider within 14 days of the invoice date.**

If the patient does not pay within 14 days of the invoice date, the patient is considered in default (no notice of being in default is required). The healthcare provider is entitled to suspend her obligations to provide services with effect from the date on which the payment term has expired. The healthcare provider will inform the patient in a timely



manner of the suspension of her services. The patient will owe statutory interest on the outstanding amount, effective on the aforementioned date. Furthermore, the patient is liable for any and all costs associated with collection including (but not limited to): legal fees and collection agencies. These costs will be determined in accordance with the applicable or customary rates.

The parties may agree to structured payments, in writing.

The healthcare provider is entitled to increase fees every year.

Liability

The healthcare provider is obliged to make her best efforts to perform services for the patient.

The healthcare provider does not provide a medical guarantee in any way, nor is she liable in any way for medical complications that arise during or after providing services to the patient, which are not directly attributable to a serious shortcoming on her part.

The healthcare provider is in no way liable for consequential damage.

The healthcare provider is not liable insofar as damage arises from the fact that the patient has to properly followed her oral or written advice.

The healthcare provider is in no way liable for the quality and composition of the accessories, supplements, etc., recommended by her.

The healthcare provider's liability for any damage resulting from services provided, is limited to a maximum of the costs of a treatment appointment.

In all cases, any liability of the healthcare provider is limited to the amount charge to the patient, or to a maximum of the amount covered by the liability insurance taken out by the healthcare provider.



Governing Law & Disputes

Dutch law applies to the services provided by the healthcare provider.

In disputes arising from, or related to the services of the healthcare provider, only the court has jurisdiction to hear this dispute.

Website Disclaimer

The information on the current website is not a personal treatment plan for the visitor. No rights can be derived from the displayed content, nor is the owner of the website liable for damage directly or indirectly caused by the information on this website. For treatment that is tailored to your own situation, ask for advice from your regular doctor or directly from the healthcare provider. The treatments offered on the current website fall under the heading “alternative and/or complementary care.” This is not meant to replace the diagnoses, care, and treatments offered by allopathic/Western medicine. The texts on the website are subject to copyright and cannot be used and copied without permission from the owner.

Patient Name:

Date:

Place:

